



"The City With a Heart"

Jim Ruane, Mayor
Irene O'Connell, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Michael Salazar, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL
June 25, 2013
7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on June 25, 2013 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the Garden Club for the beautiful flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor Ruane, Vice Mayor O'Connell, Council Members Medina, and Salazar, Council Member Ibarra was excused with notice. **Robert Riechel** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

Mayor Ruane congratulated Lynn Berliner, Coach of San Bruno Giant's Peewee Baseball on his team's championship, and his first in 41 years.

Mayor Ruane said he went to Las Vegas to attend the United States Conference of Mayors. He, along with Alan Pawlowski of Allentown, Pa spoke about pipeline issues and pipeline safety. Their intent was to make mayors more aware nationwide.

4. PRESENTATIONS: None.

5. REVIEW OF AGENDA: **Mayor Ruane** pulled Consent Item 10.c. and said it would be brought back at a future meeting.

6. APPROVAL OF MINUTES: City Council Closed Session of June 11, 2013, City Council Meeting of June 11, 2013, and Special Study Sessions of June 6 and June 10, 2013, approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of June 3 and 10, 2013.
- b. **Approve:** Payroll of June 2, 2013.
- c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated May 31, 2013.
- d. **Adopt:** Adopt Resolution Authorizing the City Manager to Execute an Agreement Between the San Bruno Park School District and City of San Bruno to Provide a Reimbursable After School Education and Safety Program (ASES) at Allen Elementary School.
- e. **Adopt:** Resolution Accepting the First Avenue Landscape Plan and Affirming Posey Park Plan Details for the San Bruno Grade Separation Project.
- f. **Adopt:** Resolution Amending the Records Retention Schedule for Crestmoor (Glenview) Related Documents.

g. **Adopt:** Resolution Accepting Crestmoor (Glenview) Neighborhood Phase II Utility Replacement - Project No. 10002C as Complete and Authorizing Release of the Contract Retention Amount.

M/S O'Connell/Medina to approve the balance of the Consent Calendar and approved with all ayes, Councilmember Ibarra excused with notice.

8. PUBLIC HEARINGS:

Hold Public Hearing and Adopt Resolutions:

Approving the City Manager's Recommended 2013-14 General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds Budget.

Approving the City's Appropriations Limit of \$34,397,677 for Fiscal year 2013-14 (Gann Limit).

City Manager Jackson said tonight's presentation is the recommended 2013-14 General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds Budget. There were questions submitted after completion of the two Study Sessions and there has not been the opportunity to provide thorough review of those questions and answers to the City Council, additional information will be forthcoming. The City Council has the authority to amend the budget at any time.

City Manager Jackson gave a 2012-13 budget overview in a powerpoint presentation.

Finance Director Juran gave an overview of the financial aspects of the budget. She also asked approval of the City's Appropriations Limit and asked for questions.

Mayor Ruane opened the Public Hearing

M/S O'Connell/Medina to close the Public Hearing and passed with all ayes, Councilmember Ibarra absent with notice.

Vice Mayor O'Connell complimented staff for their hard work.

Councilmember Medina thanked staff for the easier format and the balanced budget. He said he had talked to the Police Chief regarding the Explorer programs and publications and was reassured they were to be facilitated with what is currently there.

Councilmember Medina said in the Fire Department, he asked about the monies allocated to the fire abatement/hazard, which he knew wasn't great, and there might be a huge need in different parts of the community. He didn't know if that was identified, how much and where we may need to be to remedy some of that. He also talked about the hose and received good information from the City Manager. He asked if we shouldn't look at increasing the \$55,000 budget on the fire apparatus to get beyond an ok or satisfactory level.

City Manager Jackson said on fire abatement/hazard, the City has budgeted an amount of \$30,000. each year to provide a better means of tracking and making sure that amount is understood and available for the intended purpose. She said \$30,000 is not a sufficient amount to do what we might conclude could be done to best address a number of areas in this community where there is a potential for interface with open space and neighborhood areas. It is being actively looked at by staff and will be discussed when the Capital Improvement Budget comes before Council in August. She said on the issue of the hose, this came up last year and the \$55,000 budget is to replace the two front line engines with new hoses.

Councilmember Medina asked if this would be coming back next budget for additional funds for more hose. **Fire Chief Ladas** said next year they would probably be going for the same amount, about \$55,000. **Councilmember Medina** said he would be more at ease if that amount was increased so we could be ahead of the preparedness. **Ladas** said if Council chose that route, it would be in \$25,000 increments to complete each engine of the two front line engines, the truck is not included, which is not in as much need of the hose. **City Manager Jackson** said they would come back to Council with a review.

Councilmember Medina was comfortable with approval of the Gann Limit and the General Fund; however, he did not feel comfortable passing the Enterprise Funds until his questions were answered.

City Manager Jackson said there would need to be a separate resolution that would allow expenditures to be made at the beginning of the fiscal year, July 1.

Vice Mayor O'Connell introduced the resolution (with the understanding the questions posed by Councilmember Medina would be addressed at the next meeting and tweaked if necessary) approving the General Fund, Enterprise Fund, Internal and Special Revenue and passed with three votes and one no, Medina, Councilmember Ibarra excused with notice.

Vice Mayor O'Connell introduced the resolution approving the City's Appropriations Limit \$34,397,677 for Fiscal year 2013-14 (Gann Limit) and passed with four votes, Councilmember Ibarra excused with notice.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Robert, Riechel, 7th Ave. representing the San Mateo County Mosquito & Vector Control District brought Council up-to-date on a couple of happenings. Recently a bird tested positive for West Nile Virus in the City of San Mateo. There is a new species of mosquito beginning to appear in California that carries yellow fever. Helicopter treatments will begin over Mills Field on July 2. Please report freshly killed birds and squirrels to the State WNV Hot Line – 1-877-WNV-BIRD. He also asked the public to come out and support the Farmer's Market on Sundays on San Mateo Avenue between Jenevein and Sylvan from 10:00 a.m. to 2:00 p.m. through November.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Authorizing the City Manager to Execute a Contract with Raney Planning & Management, Inc. in an Amount Not to Exceed \$33,290, for Environmental Review of the Proposed San Francisco Police Credit Union Office Building at 1250 Grundy Lane.

Community Development Director Woltering provided a brief background, reviewed the staff report and asked for questions.

Vice Mayor O'Connell introduced the resolution for adoption and passed with a unanimous vote, Councilmember Ibarra was absent with notice.

b. Adopt Resolution Authorizing the City Manager to Execute a Contract Amendment with RMC Water and Environment in an Amount Not to Exceed \$77,970 for Analysis and Incorporation of Additional CCTV Data in the Sewer Master Plan for a Total Contract Amount Not to Exceed \$387,390.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

Councilmember Medina clarified this agency is videoing the lines, providing us with dvds and advising on what course of action what areas need repair and will put together an action plan as to what we should do as a City. **Fabry** said the deficiencies in the whole system are already available. She said RMC did 40% of system as Councilmember Medina asked and they will take the remaining 60% of the system and they will review that information and they will make specific recommendations for corrective action. They will replace the documentation in the Sewer Master Plan with specific recommendations to make it more precise.

Vice Mayor O'Connell asked if there is a mechanism in place as repairs are made to incorporate those changes in the Master Plan. **Fabry** said in the industry it can be updated each five or ten years. She said the video inspection and assessment of our system is an ongoing operational maintenance activity. The new information obtained will be used to take action and address the deficiency.

Vice Mayor O'Connell said this is the first time in her memory that we videoed the whole system. She asked as we fix pieces are we going to add to the existing video library, to make sure it is kept as up-to-date as possible. **Fabry** concurred.

Councilmember Salazar asked for clarification of how this would work in relation to our current plan and the data we would be getting. **Fabry** said this current information would increase the value and make it more accurate and up-to-date.

Councilmember Salazar asked if in the future we would become self-sufficient in the analysis of sewer video. **Fabry** said it will be Council's decision how to manage long-term.

Councilmember Medina asked as far as our being self-sufficient in analyzing, collecting and proposing an action plan, he said he was hearing maybe in a year or two staff would understand more. **Fabry** said it is a matter of efficiency and time for their learning curve and their training.

Vice Mayor O'Connell introduced the resolution and passed with a unanimous vote. Councilmember Ibarra was excused with notice.

c. Receive Report and Adopt Resolution Authorizing the Sale of Wastewater Revenue Refunding Bonds to Refinance Outstanding 2002 Installment Payment Obligations and Approving the Final Form of Related Financing Documents and Approving Official Actions. (Item moved to a future meeting.)

d. Receive Report and Direct Staff to Cancel the Regular August 13, 2013 City Council Meeting.

City Manager Jackson reviewed the staff report and asked for Council's consideration to cancel the August 13, 2013 City Council Meeting.

Council was full agreement, Councilmember Ibarra was absent with notice.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Robert Riechel, 7th Ave. asked if there were any updates on when interviews would take place on the vacancies presently on the Citizens Crime Prevention Committee and any other Committees. Clerk Bonner said there are four applicants. Councilmember Medina requested those interviews take place at the next meeting.

12. COMMENTS FROM COUNCIL MEMBERS: None.

13. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action.
Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: Property Address 105 Cabrillo Way
Agency Negotiator: City Manager
Negotiating Party: City of San Bruno
Under Negotiation: Price and Terms of Payment

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:24 p.m. The next regular City Council Meeting will be held on July 9, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
July 9, 2013

Carol Bonner, City Clerk

Jim Ruane, Mayor